



ON MAIN



Art On Main 2020
Vendor Application Package
Saturday, July 4th, 2020 | 10AM to 4PM
Memorial Park, Veteran's Way & Division St.

****FEE DEADLINE: WEDNESDAY, JANUARY 15, 2020. PLEASE SEE PAYMENT DETAILS BELOW****

NAME:

BUSINESS NAME:

ADDRESS:

CITY/PROVINCE/POSTAL CODE:

E-MAIL:

PHONE:

WEBSITE:

FACEBOOK:

INSTAGRAM:

PLEASE LIST AND PROVIDE BRIEF DESCRIPTION OF THE ITEMS YOU WILL BE SELLING:

PLEASE WRITE ANY APPLICABLE REQUESTS, QUESTIONS, ETC., HERE:

WHAT PAYMENT METHODS DO YOU ACCEPT?: CASH DEBIT VISA MC AMEX

REQUESTED SPACE: SINGLE 10X10 SPACE \$80.00 DOUBLE 20LX10W SPACE \$150.00

FOOD TRUCK SPACE \$125.00 PLEASE NOTE: FOOD TRUCKS MUST BE TSSA APPROVED

HOW WILL YOU BE PAYING FOR YOUR SPACE? E-TRANSFER CHEQUE

DO YOU REQUIRE ELECTRICITY? YES NO

A DONATED ITEM FOR ATTENDEE DRAW IS APPRECIATED. WOULD YOU LIKE TO DONATE?
YES NO PLEASE SEE MORE INFORMATION BELOW.

VENDOR SPACE:

Artists and vendors are designated to their **SINGLE (10x10) OR DOUBLE (20Lx10W) ASSIGNED SPACE ONLY**. The display must not exceed the designated area.

The Art On Main Committee will do their best to accommodate any special requests, but they cannot be guaranteed.

SET-UP AND TAKE-DOWN:

Set-up takes place between 7:00AM and 9:30AM. Please ensure that your space is completely set-up by 9:45AM at the latest, as Art On Main begins at 10:00AM sharp. Art On Main Committee members and volunteers will be there to assist with unloading your vehicle, and setting up your tent if required.

Take-down takes place between 4:00PM and 5:00PM. Take-down is not permitted before 4:00PM. Artists are responsible for set-up and dismantling of their own displays and tents.

DONATION OF ITEM:

If artists or vendors wish to donate one piece of their work/product for an attendee draw, please have it ready to be picked up by a member of the Art On Main Committee at 10:00AM on event day. Please note that this is **not** a mandatory requirement to participate.

RAIN-OR-SHINE:

Art On Main is a rain-or-shine event. Please keep this in mind when preparing your set-up for the day.

PROOF OF INSURANCE:

All artists and vendors must provide a copy of proof of Liability Insurance (\$1,000,000) to the Art On Main Committee prior to event day. If proof of insurance is not presented by event day, the artists or vendor will not be able to participate in the event. This is a requirement of the Municipality of Brighton.

SOCIAL MEDIA:

The Art On Main Committee appreciates all artists and vendors who are able to help promote the event, by sharing information on their social media accounts. A social media package will be sent to all artists and vendors at least one month prior to the event.

Please feel free to use the following tags and hashtags when posting, and we will do our best in return to share yours posts onto our social media accounts:

Facebook: @brightonartonmain

Instagram: @brightonartonmain #artonmain #brightonaom #artonmain2020

If you have a business logo or photos of your product you would like us to share on our social media pages during our artist spotlights, please forward them to artonmain.brighton@gmail.com

PAYMENT:

In order to secure your space for Art On Main 2020, payment must be made in full before our **deadline of Wednesday, January 15th, 2020**. This will also ensure that you are promoted in our brochures and other promotion materials.

If you are sending an **e-transfer**, please send it to **artonmain.brighton@gmail.com**. Please use the password **AOM2020** . Please include your Full Name and Business Name in the message section when sending e-transfers. If you are sending it from an e-mail address other than the one listed in your vendor application package, please send us a follow-up e-mail at artonmain.brighton@gmail.com to advise.

If you are sending a **cheque**, please make it out to **Art On Main**, and mail it to:

Art On Main
PO Box 1016
Brighton, ON
K0K 1H0

Art On Main 2020 Vendor Contract

Terms & Conditions:

1. Set-up for Art On Main 2020 takes place between 7:00AM and 9:30AM on Saturday, July 4th, 2020. Artists and vendors must have their display set-up no later than 9:45AM, as the event begins at 10:00AM sharp. Take-down is between 4:00PM and 5:00PM. Artists and vendors are not permitted to take down their display prior to 4:00PM.
2. All booths must be manned during the event. One of our volunteers can watch your booth for you if you require a washroom break, need to grab a drink or something to eat, etc. **Please note that our volunteers are not permitted to exchange monies with your customers.**
3. No vehicles will be permitted in the event areas during the event hours of 10AM to 4PM.
4. Artists and vendors must supply their own tables, chairs, and 10x10 tent for their display. If you have requested a 20x10 space, you may use 2, 10x10 tents if you wish, 1, 20x10 tent, or have a display beside your 10x10 tent.
5. Artists and vendors are required to collect tax as per CRA regulations where/when applicable.
6. Limited spaces with electricity are available. Please ensure to list on your application form if you require electricity. These spaces will be assigned on a first come, first served basis.
7. Artists and vendors must act in a courteous, professional manner at all times. Please keep in mind that Art On Main is a family event during dialogue with others.
8. Artists are responsible for setting up and dismantling their own displays and tents.
9. Smoking is not permitted at Memorial Park, on Veteran's Way or on the closed off section of Division Street during the event, or during set-up and take-down.
10. Artists and vendors must not extend their display outside of their designated space.
11. Designated spaces must be kept clean and tidy at all times during the event. Please ensure that all garbage is removed from your space after take-down.
12. All artists and vendors must provide proof of \$1,000,000 in liability insurance in order to participating in Art On Main 2020. The Art On Main Committee must receive a copy of your liability insurance prior to event day, Saturday, July 4th, in order to participate.
13. Culinary vendors and food trucks must provide a copy of their food handlers certificate, and any other required certifications for their products, priorate event day, Saturday, July 4th, in order to participate. The Health & Safety Inspector for the Kawartha Pineridge Health Unit will be in-touch with culinary vendors and food trucks prior to the event.
14. Sharing or subletting booth space is not permitted without written consent from the Art On Main Committee.
15. A \$50.00 charge for NSF cheques will apply. NSF cheques may result in loss of booth space.
16. All application fees are **NON REFUNDABLE**.
17. The Art On Main Committee's decision on any dispute will be final.
18. Artist and vendor selection and location is at the discretion of the Art On Main Committee.
19. The vendor will release and hold harmless, Art On Main, the Art On Main Committee, Art On Main Committee volunteers, any liability for for losses or damages resulting from this event.

AGREEMENT & SIGNATURE:

- I agree to the release of my name, business name and/or photographs of my work/products for Art On Main promotional materials - both printed and electronic.
- I have read, full understand, and agree to the terms & conditions listed in this contract, and agree to abide by them.
- I agree that all work/products are handmade by me or my business partner.

Name of Artist/Vendor (Please Print Clearly):

Signature of Artist/Vendor:

Date: _____